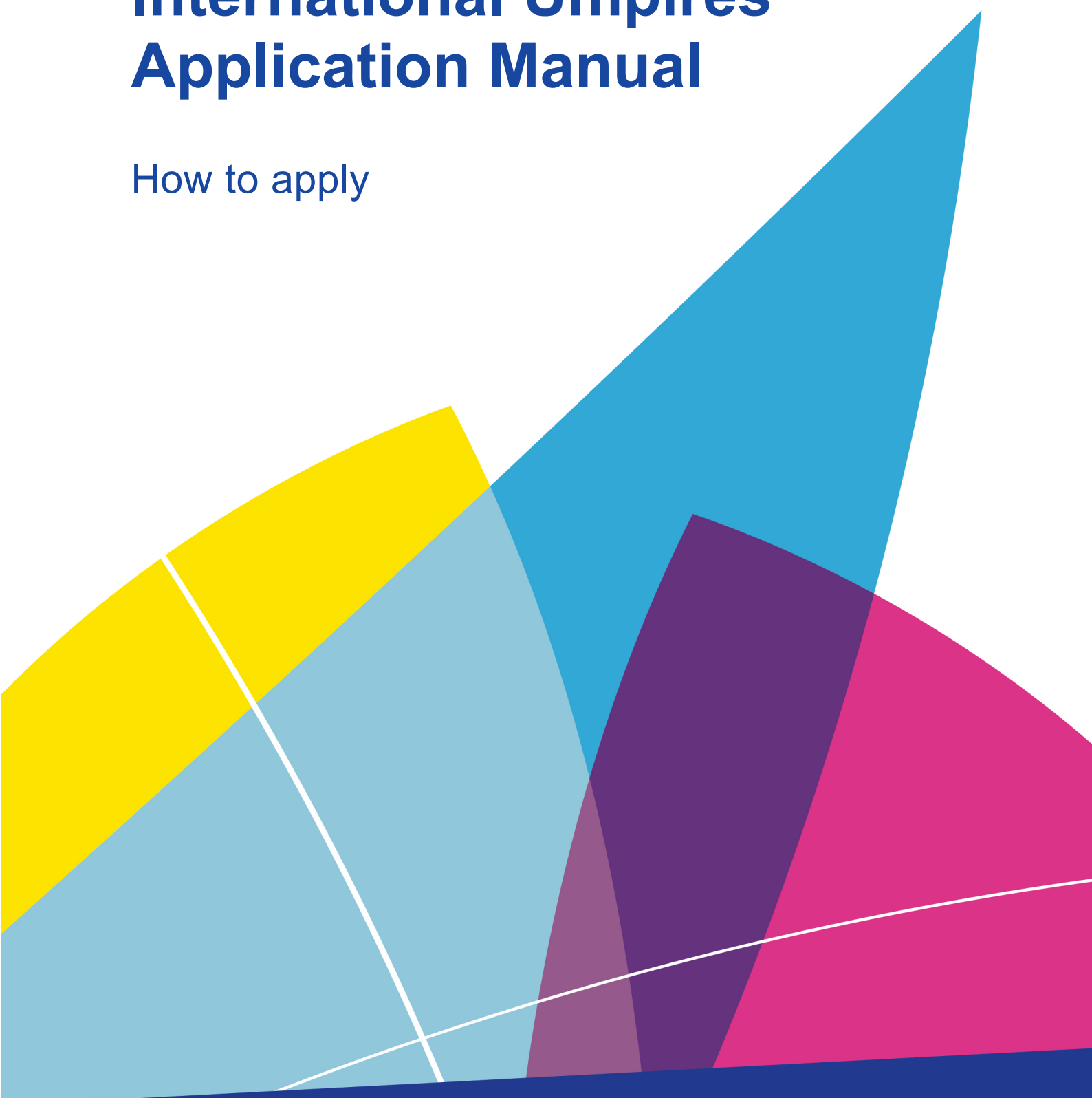


# International Umpires Application Manual

How to apply



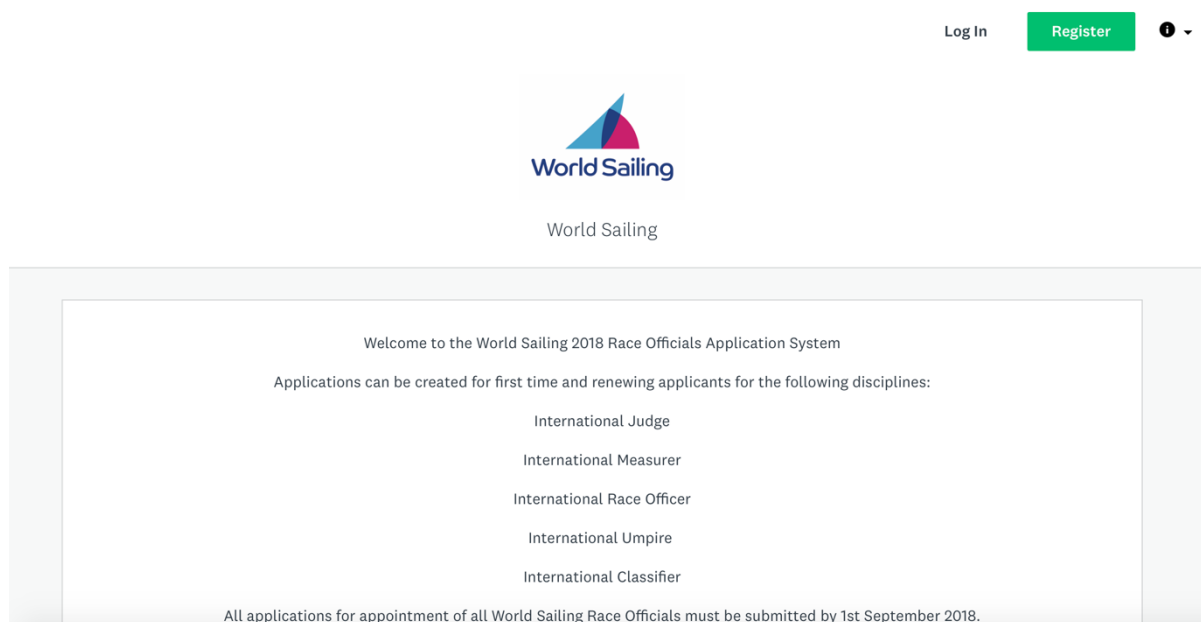
The platform for applications can be found at the following link:

<https://worldsailing.smapply.io>

Please complete the following steps to register on the platform and begin your application.


**Please note if you registered last year as an applicant or have created a Registry of Recommendations you DO NOT need to re-register and can enter the site using your previously created log in details. If you used the platform as a Recommender or a Reviewer BUT NOT an applicant, please contact [Raceofficials@sailing.org](mailto:Raceofficials@sailing.org) to request your user to be provided with applicant access. This shall prevent you needing to use an alternative email address to set up a new account.**

To register please click on the green 'Register' tab located at the top right-hand side of the screen.



You will then be taken to the following page where you will need to enter your details and email address. Once completed you will be emailed a verification link.

[Return to World Sailing](#)

  
Register for an applicant account

Register with

f

t

G

OR

First name

Last name

Email

Password

Confirm password

By registering for an account, you agree to our [terms of service](#) and [privacy policy](#).


On verifying your account you will have access to log in. You will be able to view all the application programmes available per discipline. Please note both first time applications and renewing applications are under the same programme.

World Sailing

Programs

My Applications

Megan Testing



Programs

Search programs..

International Judges

Accepting applications from 23 Jan 2019 12:00 AM (GMT) to 13 Mar 2019 01:00 AM (GMT)

2 Applications

MORE >

International Classifiers

Accepting applications from 12 Mar 2019 12:00 AM (GMT) to 13 Mar 2019 01:00 AM (GMT)


MORE >

International Measurers

Accepting applications from 23 Jan 2019 12:00 AM (GMT) to 24 Jan 2019 01:00 AM (GMT)

International Race Officers

Accepting applications from 23 Jan 2019 12:00 AM (GMT) to 24 Jan 2019 01:00 AM (GMT)

  
World Sailing

## Section 1- Personal Information

The initial information to be completed shall Personal Information. Please note on entering your MNA you will be automatically provided with an MNA contact email address. Please make note of this address\* as you shall be required to enter the contact information for your MNA endorsement. \*Only required for First Time Applications.

If you have an alternative address suitable for contacting your MNA please do not hesitate to use for this requirement, the contact we provide may act as a guideline.

The screenshot shows the 'World Sailing' application interface. The top navigation bar includes 'World Sailing', 'Programs', 'My Applications', and a user profile 'Megan Testing'. The main content area is divided into two panels. The left panel is a sidebar with a 'Back to application' link, a summary of the application (International Umpires, ID: 0000000064), a progress bar showing '0 of 2 tasks complete', and a 'REVIEW & SUBMIT' button. The right panel is the 'Personal Information: International Umpires' form, which is marked as a 'Draft saved'. The form fields include: Family Name (World Sailing), First Name (Test), Nationality (United Kingdom), Second Nationality (---), and MNA (GBR(A)). A blue-bordered box highlights an 'IMPORTANT NOTE FOR FIRST APPLICANTS' and the email address 'Jacqui.Roberts@rya.org.uk' under the heading 'GREAT BRITAIN'.

World Sailing

Programs My Applications Megan Testing

< Back to application

International Umpires  
0000000064  
ID: 0000000064

Personal Information: International Umpires

Application for International Umpires

0 of 2 tasks complete

Last edited: 11 Apr 2019 08:49 AM (UTC)

REVIEW & SUBMIT

Personal Information: International Umpires

Family Name World Sailing

First Name Test

Nationality United Kingdom

Second Nationality ---

MNA GBR(A)

**IMPORTANT NOTE FOR FIRST APPLICANTS:** Please ensure to use the email populated below (once you have selected your MNA) in the task "Invite MNA." The email populated below is the one you must use to receive your endorsement if you are submitting a First Application.

**GREAT BRITAIN**  
Jacqui.Roberts@rya.org.uk

Once all Personal Information has been completed, please Mark the Section as complete.

World Sailing

Programs

My Applications

Megan Testing

Phone Number

Email

megan.griggs@sailing.i

Language Skills

Proficient in English

Yes

No

Clear

Mother Tongue

English

Other Language 1

Other Language 2

Other Language 3

SAVE & CONTINUE EDITING

MARK AS COMPLETE

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## Section 2- Application for International Umpire

Please click on Application for International Umpire.

World Sailing

Programs My Applications Megan Testing

Back to application

International Umpires  
0000000064  
ID: 0000000064

Personal Information: International Umpires

Application for International Umpires

1 of 2 tasks complete

Last edited: 11 Apr 2019 09:02 AM (UTC)

REVIEW & SUBMIT

Personal Information: International Umpires  
Completed 11 Apr 2019 09:02 AM (UTC)

**Personal Information: International Umpires**

Family Name	World Sailing
First Name	Test
Nationality	United Kingdom
Second Nationality	(No response)
MNA	GBR(A)

**IMPORTANT NOTE FOR FIRST APPLICANTS:** Please ensure to use the email populated below (once you have selected your MNA) in the task "Invite MNA." The email populated below is the one you must use to receive your endorsement if you are submitting a First Application.

**GREAT BRITAIN**  
Jacqui.Roberts@rya.org.uk

**Address**

Street	20 Eastbourne Terrace
City	London
Town/ State	Paddington
Postcode/ ZIP	W2 6LG

This section begins with outlining your status of application as a First Time or Renewing applicant.

World Sailing

Programs My Applications Megan Testing

Back to application

International Umpires  
0000000064  
ID: 0000000064

Personal Information: International Umpires

Application for International Umpires

1 of 2 tasks complete

Last edited: 11 Apr 2019 09:02 AM (UTC)

REVIEW & SUBMIT

Application for International Umpires

Application for International Umpires

Are you a first time applicant or applying for renewal?

☒ First Time Applicant

☐ Renew Applicant

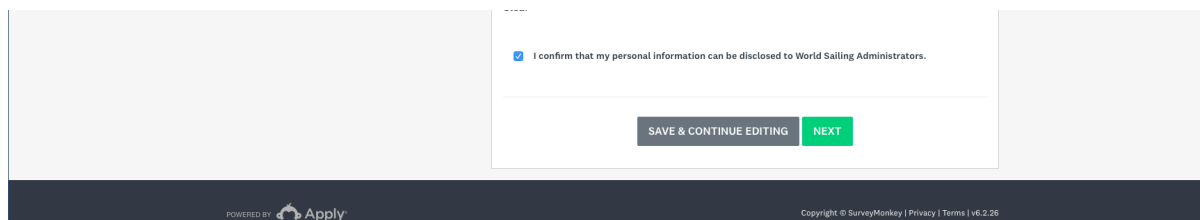
Clear

Sailor ID: Please ensure you have a valid sailor ID, please contact the World Sailing Executive Office if you are unsure on how to set this up.

GBRMG1

IU Seminar Attendance

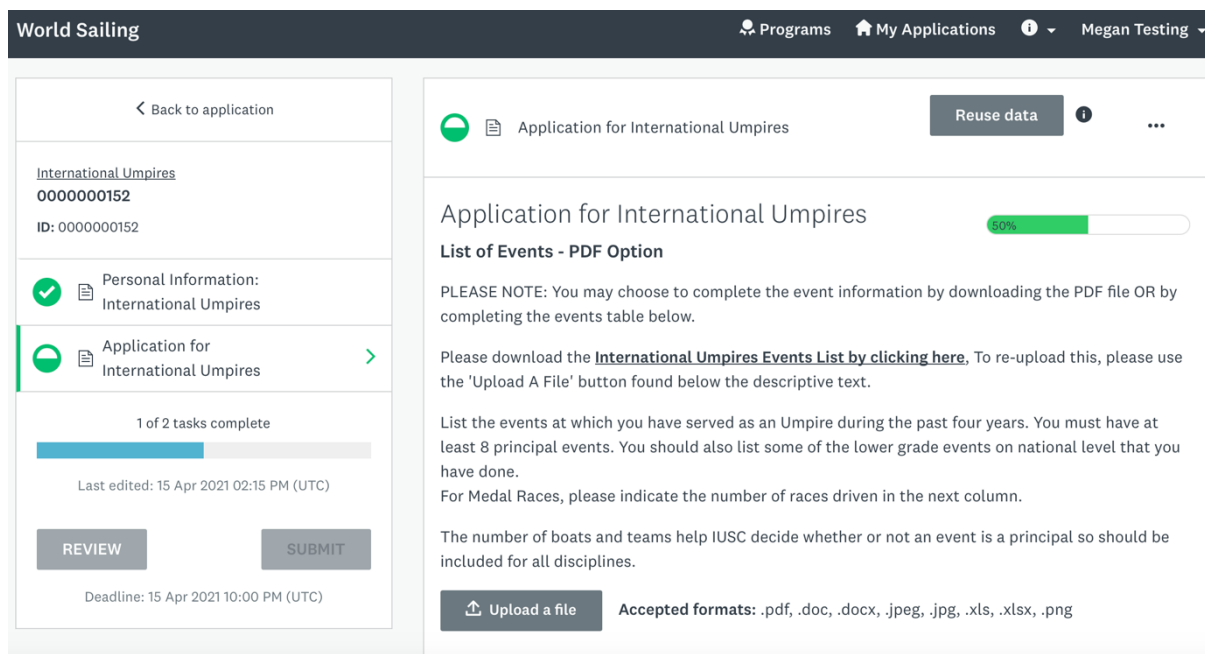
Please follow the questions and once completed click next to move into page 2 of the application form.



A screenshot of a survey form. At the top, there is a checkbox with a blue checkmark and the text "I confirm that my personal information can be disclosed to World Sailing Administrators." Below this, there are two buttons: "SAVE & CONTINUE EDITING" in a grey box and "NEXT" in a green box. At the bottom of the form, there is a dark grey footer bar with the text "POWERED BY Apply" on the left and "Copyright © SurveyMonkey | Privacy | Terms | v6.2.26" on the right.

There are two options to complete the 'List of Events'

Option 1- Download the PDF document and re-upload to the application platform.



A screenshot of the World Sailing application interface. The top navigation bar is dark grey with the "World Sailing" logo on the left and links for "Programs", "My Applications", and "Megan Testing" on the right. The main content area is divided into two columns. The left column contains a sidebar with a "Back to application" link, the user's name "International Umpires", ID "0000000152", and a progress bar showing "1 of 2 tasks complete". The right column shows the "Application for International Umpires" form, which is 50% complete. It includes a "List of Events - PDF Option" section with instructions and a "Upload a file" button. The footer of the form lists accepted formats: .pdf, .doc, .docx, .jpeg, .jpg, .xls, .xlsx, .png.

The PDF document shall be downloaded to your personal computer. This can be edited and saved in your own files before re-uploading to the application platform using the Upload a file button. Please ensure your name is listed in the document title and all pages are in landscape when uploading to your application. **If you shall not be completing this immediately and uploading back to your application, please click save and continue to prevent any loss of information.**

World Sailing

Programs My Applications Megan Testing

International\_Umpire-Event\_List\_PDF\_2019.pdf (page 1 of 3)

HIGHLIGHTS & NOTES

**First Application and Reapplication for Status as International Umpire - List of Events**

**First Time Applicants**

List the events at which you have served as an Umpire during the past four years (also for a 2 year appointment). You must have at least 8 principal events. You should also list some of the lower grade events on national level that you have done. For Medal Races, please indicate the number of races driven in the next column.

**Renewing Applicants**

Please select which option you are applying under:

☐ Option 1 You must have at least 8 principal events

☐ Option 2 You must have at least 36 days at events L2 and above

	Start date	End date	Name of event	Venue, Country	Venue MRA (Group)	Grade	No of boats	No of teams	No days on this sector	Match Races	Team Races	Final Races	Medal Races	Points	Name of Chief Umpire
1					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
10					ZIM(Q)	National				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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Option 2- Enter event information into the table within the application as visible below.

If you choose this method, please ensure you scroll to the right hand-side of the table and complete all the required columns.

**List of Events - Application Option**

PLEASE NOTE: If you have chosen to attach the PDF event table, this section does not need to be completed.

Please scroll across to complete all 12 required columns per event listing.

List the events at which you have served as an Umpire during the past four years (also for a 2 year appointment). You must have at least 8 principal events. You should also list some of the lower grade events on national level that you have done.

For Medal Races, please indicate the number of races driven in the next column.

The number of boats and teams help IUSC decide whether or not an event is a principal so should be included for all disciplines.

	Start date	End date	Name of event	Venue
	DD/MM/YYYY	DD/MM/YYYY		
	DD/MM/YYYY	DD/MM/YYYY		
	DD/MM/YYYY	DD/MM/YYYY		

List of Events - Application Option

If you are using Option 2 and are not entering all events you wish to list in your application, please ensure you click Save and Continue before leaving the application site. (If you do not complete this step you shall lose all information



**entered onto Page 1 of the Application Form and the Events Table when you next log in.)**

When finalised, please mark this section, Mark As Complete



World Sailing

### Section 3- Upload a Photo

All First Time Applications require a jpeg image. This DOES NOT have to be a 'passport style' photo but we suggest an image which provides visual recognition of your face. Please attach the file and Mark as Complete.

The screenshot displays the 'World Sailing' application interface. The top navigation bar includes 'World Sailing', 'Programs', 'My Applications', and a user profile for 'Megan Testing'. The main content area is divided into two panels. The left panel, titled '< Back to application', lists the application progress: 'International Umpires' (ID: 0000000064), 'Personal Information: International Umpires' (completed), 'Application for International Umpires' (completed), 'Upload Photo' (current step, indicated by a green bar and a right arrow), 'Invite - MNA (Endorsement)', and 'International Umpire Reference (optional)'. A progress bar shows '2 of 4 required tasks complete', and the last edit timestamp is '11 Apr 2019 09:16 AM (UTC)'. A 'REVIEW & SUBMIT' button is at the bottom. The right panel, titled 'Upload Photo', features an 'ATTACH FILE' button with an upload icon and a 'LINK TO VIDEO' button with a link icon. Below these, a file named 'Megan\_Griggs' (Filename: Megan\_Griggs.png, Added: 11 Apr 2019) is listed. A 'MARK AS COMPLETE' button is positioned at the bottom right of the right panel.

## Section 4- MNA Endorsement

Please click request a Recommendation to begin this stage.

The screenshot shows the 'World Sailing' application interface. On the left, a sidebar lists the application progress: 'Personal Information: International Umpires', 'Application for International Umpires', 'Upload Photo', 'Invite - MNA (Endorsement)' (highlighted with a green bar and a right arrow), and 'International Umpire Reference (optional)'. Below the list, it says '3 of 4 required tasks complete' and 'Last edited: 11 Apr 2019 09:17 AM (UTC)'. At the bottom of the sidebar is a 'REVIEW & SUBMIT' button. The main content area is titled 'Invite - MNA (Endorsement)'. It contains task instructions: 'Please use the "Get a Recommendation" button to invite your MNA endorser to your application.', 'Fill in your MNA contacts First Name and Last Name', 'Fill in your MNA's email address (as outlined when selecting your MNA on the application form)', and 'Click on "Send Request"'. It also states: 'Your MNA will then receive your request by email and a link to complete the MNA Endorsement Form for your application'. A green button labeled 'REQUEST A RECOMMENDATION' is highlighted with a blue box. At the bottom right of the main content area is a green button labeled 'MARK AS COMPLETE'.

To request the endorsement please enter the full name and email address for the contact of your MNA. You can choose to include a message to be sent in the automated email to your MNA informing them of your request. Once all details are entered please click send request.

This screenshot shows the 'Send Request' form within the 'World Sailing' application. The form is titled 'Invite - MNA (Endorsement)' and contains the following fields: 'First name' (Megan), 'Last name' (Griggs), 'Email' (raceofficials@sailing.org), and a 'Message' text area with the text 'Please provide an endorsement for my International Umpires application.' Below the form are two buttons: 'CANCEL' and 'SEND REQUEST'. The sidebar on the left is partially visible, showing the same progress list as the previous screenshot, with 'Invite - MNA (Endorsement)' highlighted. The main content area also shows the task instructions from the previous screenshot.

You will be able to view your sent recommendation. Once sent you can Mark as Complete.

The screenshot displays the 'World Sailing' application interface. The top navigation bar includes 'World Sailing', 'Programs', 'My Applications', and a user profile 'Megan Testing'. The main content area is divided into two panels. The left panel, titled 'Back to application', shows a progress list with four items: 'Personal Information: International Umpires' (checked), 'Application for International Umpires' (checked), 'Upload Photo' (checked), and 'Invite - MNA (Endorsement)' (active, highlighted with a green bar and a right arrow). Below this list is an 'International Umpire Reference (optional)' section and a progress indicator showing '3 of 4 required tasks complete'. The right panel, titled 'Invite - MNA (Endorsement)', contains task instructions: 'Please use the "Get a Recommendation" button to invite your MNA endorser to your application. Fill in Your MNA contacts First Name and Last Name. Fill in your MNA's email address (as outlined when selecting your MNA on the application form). Click on "Send Request". Your MNA will then receive your request by email and a link to complete the MNA Endorsement Form for your application.' Below the instructions is a 'Recommendations' table with one entry: 'World Sailing' with email 'raceofficials@sailing.org', requested on '11 Apr 2019', and a status icon of three dots. A green 'MARK AS COMPLETE' button is at the bottom right of the right panel.

World Sailing

Programs My Applications Megan Testing

Back to application

International Umpires  
0000000064  
ID: 0000000064

Personal Information: International Umpires

Application for International Umpires

Upload Photo

Invite - MNA (Endorsement)

International Umpire Reference (optional)

3 of 4 required tasks complete

Last edited: 11 Apr 2019 09:19 AM (UTC)

REVIEW & SUBMIT

Invite - MNA (Endorsement)

Task instructions Hide

Please use the "Get a Recommendation" button to invite your MNA endorser to your application.

Fill in Your MNA contacts First Name and Last Name

Fill in your MNA's email address (as outlined when selecting your MNA on the application form)

Click on "Send Request"

Your MNA will then receive your request by email and a link to complete the MNA Endorsement Form for your application

Recommendations

World Sailing raceofficials@sailing.org	Requested: 11 Apr 2019	...
--	------------------------	-----

MARK AS COMPLETE

Please note it is your responsibility to ensure your MNA completes the recommendation on your behalf. World Sailing suggests you communicate with your MNA to advise this being completed. You will be able to log into your account at any time to check the status of your requests. Once a response has been provided by an MNA endorser you shall see the original three dots replace with a green tick and the date this was received to your application.

[← Back to application](#)

International Umpires  
0000000064  
ID: 0000000064

✓

Personal Information:  
International Umpires

✓

Application for  
International Umpires

✓

Upload Photo

✓

Invite - MNA (Endorsement) >

○

International Umpire  
Reference  
(optional)

4 of 4 required tasks complete

Last edited: 11 Apr 2019 09:31 AM (UTC)

REVIEW & SUBMIT

✓

Invite - MNA (Endorsement)  
Completed 11 Apr 2019 09:31 AM (UTC)

...

Task instructions [Hide](#)

Please use the "Get a Recommendation" button to invite your MNA endorser to your application.

Fill in Your MNA contacts First Name and Last Name

Fill in your MNA's email address (as outlined when selecting your MNA on the application form)

Click on "Send Request"

Your MNA will then receive your request by email and a link to complete the MNA Endorsement Form for your application

Recommendations


World Sailing  
raceofficials@sailing.org

✓

Received: 11 Apr 2019

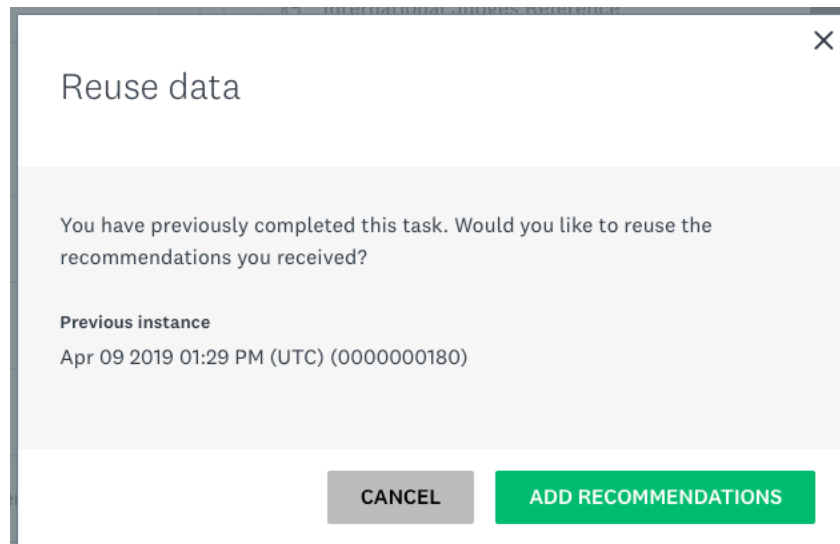
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World Sailing

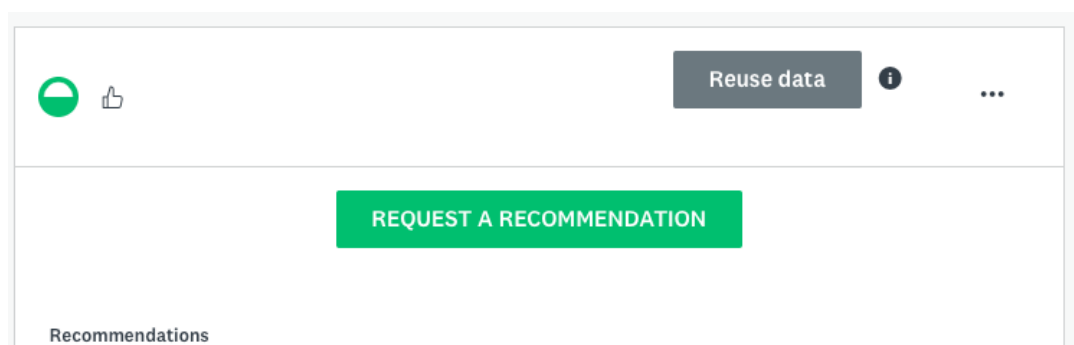
## Stage 5 - International Reference

If you have previously received references stored within the Registry of Recommendations you shall initially see this message when you enter the International References. This shall transfer all you collected information into your application.



If you do not see this initial message please proceed back to your Registry of Recommendations to ensure you have reviewed and submitted this section.

You shall then be able to log back into your application, where you shall note the 'Reuse data' button visible at the top of the International Judge References section. Please click this button to transfer your previously collected references to your application.



Please note: You shall be able to continue collecting references through your application and shall not need to further use your Registry of Recommendations.

If you have not collected any references using the application platform, please follow the below steps.

Please click request a Recommendation to begin this stage.

The screenshot displays the 'World Sailing' application platform interface. The top navigation bar includes 'World Sailing', 'Programs', 'My Applications', and a user profile 'Megan Testing'. The main content area is divided into two panels. The left panel, titled 'Back to application', shows a progress list for 'International Umpires' with ID '0000000064'. The steps are: 'Personal Information: International Umpires' (completed), 'Application for International Umpires' (completed), 'Upload Photo' (completed), 'Invite - MNA (Endorsement)' (completed), and 'International Umpire Reference (optional)' (current stage, indicated by a green bar and a right arrow). Below the list, it states '4 of 4 required tasks complete' and 'Last edited: 11 Apr 2019 09:31 AM (UTC)'. A green 'REVIEW & SUBMIT' button is at the bottom. The right panel, titled 'International Umpire Reference', features a green 'REQUEST A RECOMMENDATION' button at the top. Below it, the 'Recommendations' section shows '0 recommendations' with a 'Minimum: 1' requirement and a green 'MARK AS COMPLETE' button.

To request a reference please enter the full name and the email address of the official who shall be completing the reference. You can choose to include a message to be sent in the automated email informing them of your request.

**Please note- Only one reference form per event will be accepted. A reference form completed more than 4 weeks after the event cannot be considered for application.**

**For full guidance on obtaining references please view the Race Officials Roles, Qualifications and Competencies document here:**  
[https://www.sailing.org/tools/documents/RQC2021final-\[26914\].pdf](https://www.sailing.org/tools/documents/RQC2021final-[26914].pdf)

Once all details are entered please click send request.

World Sailing

Fill in your MNA's email address (as outlined when selecting your MNA on the application form)

Click on "Send Request"

Your MNA will then receive your request by email and a link to complete the MNA Endorsement Form for your application

First name  
Megan

Last name  
Griggs

Email  
raceofficials@sailing.org

Message  
Please provide an endorsement for my International Umpires application.

CANCEL SEND REQUEST

3 of 4 required tasks complete

Last edited: 11 Apr 2019 09:17

When all references you require to be gained through Survey Monkey have been requested please mark as complete.

World Sailing

Programs My Applications Megan Testing

Back to application

International Umpires  
0000000064  
ID: 0000000064

Personal Information: International Umpires

Application for International Umpires

Upload Photo

Invite - MNA (Endorsement)

International Umpire Reference (optional)

4 of 4 required tasks complete

Last edited: 11 Apr 2019 09:32 AM (UTC)

REVIEW & SUBMIT

International Umpire Reference

REQUEST A RECOMMENDATION

Recommendations

World Sailing  
raceofficials@sailing.org

Requested: 11 Apr 2019

0 recommendations

Minimum: 1

MARK AS COMPLETE

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It is your responsibility to ensure reference forms are completed. Once a response has been provided by your referee you shall receive an automated email (please note this may go to your junk inbox.) On entering your



application, you shall see the original three dots is replaced with a green tick and the date this was received to your application.

#### Recommendations

World Sailing  
raceofficials@sailing.org



Received: 11 Apr 2019

If you have already submitted references for your application as PDF versions to World Sailing please use the World Sailing email address [raceofficials@sailing.org](mailto:raceofficials@sailing.org) making one request to upload all of your references already submitted to the office (noting event details and referee's name) that you require for upload to your application. These will be uploaded by the Executive Office to your application.

Uploaded references shall not feature in this section but an additional Uploaded Documents sections shall become visible.

When all references you require to be gained through Survey Monkey have been requested please mark as complete.

#### Review and Submit

When all sections are marked as complete please progress to Review and Submit your application.



World Sailing

World Sailing
Programs
My Applications
Megan Testing

Back to application

International Umpires  
0000000064  
ID: 0000000064

Personal Information: International Umpires

Application for International Umpires

Upload Photo

Invite - MNA (Endorsement)

International Umpire Reference (optional)

4 of 4 required tasks complete

Last edited: 11 Apr 2019 09:35 AM (UTC)

REVIEW & SUBMIT

International Umpire Reference  
Completed 11 Apr 2019 09:35 AM (UTC)

Recommendations

World Sailing  
raceofficials@sailing.org

Received: 11 Apr 2019

Minimum: 1

POWERED BY Apply
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Please note your application shall not be finalised and confirmed as completed until you have submitted your application.

World Sailing
Programs
My Applications
Megan Testing

Personal Information: International Umpires  
Completed: 11 Apr 2019

Personal Information: International Umpires

Family Name	World Sailing
First Name	Test
Nationality	United Kingdom
Second Nationality	(No response)
MNA	GBR(A)

**IMPORTANT NOTE FOR FIRST APPLICANTS:** Please ensure to use the email populated below (once you have selected your MNA) in the task "Invite MNA." The email populated below is the one you must use to receive your endorsement if you are submitting a First Application.

**GREAT BRITAIN**  
Jacqui.Roberts@rya.org.uk

**Address**

Street	20 Eastbourne Terrace
City	London
Town/ State	Paddington
Postcode/ ZIP	W2 6LG
Country	United Kingdom

Do you have another address to declare?

No

SUBMIT YOUR APPLICATION



**Application Submitted!**

Thank you for submitting your application.

[Go to My Applications](#)

OR

[View more Programs](#)



## Renewing Applications

Please follow the guidelines above to complete Stage 1 Personal Information and Stage 2- Application for an International Umpire. Once both these stages have been completed and marked as complete, please Review and Submit your application.

The screenshot shows the 'World Sailing' application interface. The top navigation bar includes 'Programs', 'My Applications', and a user profile 'Megan Testing'. The main content area is divided into two panels. The left panel shows a progress bar with two steps: 'Personal Information: International Umpires' (completed) and 'Application for International Umpires' (current step). Below the progress bar, it says '2 of 2 tasks complete' and 'Last edited: 11 Apr 2019 10:15 AM (UTC)'. A green button labeled 'REVIEW & SUBMIT' is at the bottom. The right panel shows the 'Application for International Umpires' form. It includes a green checkmark icon and the text 'Application for International Umpires' and 'Completed 11 Apr 2019 10:15 AM (UTC)'. The form asks 'Are you a first time applicant or applying for renewal?' with a 'Renew Applicant' button. It then asks 'Please indicate if you are a 2 year or 4 year applicant:' with a '4 year (?)' button. Below this, it asks for 'Sailor ID:' with the value 'GBRMC6'. Finally, it asks for 'IU test(s) (minimum 1 passed)' with a table showing 'Year' (2017), 'Test' (FR), 'Administrator' (CHARLOTTE GREEPE), and 'Second Administrator (if any)' (No response).

IU test(s) (minimum 1 passed)	
Year	2017
Test	FR
Administrator	CHARLOTTE GREEPE
Second Administrator (if any)	(No response)

Please note your application shall not be finalised and confirmed as completed until you have submitted your application.

This screenshot shows the same 'Application for International Umpires' form as the previous one, but with a green button labeled 'SUBMIT YOUR APPLICATION' at the bottom. The form content is identical, including the progress bar, the 'REVIEW & SUBMIT' button, and the application details.

IU test(s) (minimum 1 passed)	
Year	2017
Test	FR
Administrator	CHARLOTTE GREEPE
Second Administrator (if any)	(No response)



**Application Submitted!**

Thank you for submitting your application.

[Go to My Applications](#)

OR

[View more Programs](#)



## How to Transfer Data

For both First Time and Renewing Applicants who have previously submitted an application last year, please proceed to start a new application.

	Personal Information:	>
	Application for	>

On clicking on the Personal Information or Application for International Race Officer section the following message should appear prompting you to copy your previously entered information. Please click add data for this information to be transferred.

×

Reuse data

You have previously completed this task. Would you like to reuse the data you provided?

Previous instance



Aug 27 2019 04:28 PM (CEST) (0000000323)

☒ Overwrite any data I have already added to this task

CANCEL

ADD DATA

If this does not appear please click the reuse data tab in the top right hand corner of the page. This shall complete the process of transferring previous information. Please note you shall be required to click re-use data for each 'section' of the application.

Reuse data

i

...

Personal Information:

Please note the MNA endorsement from previous applications **CANNOT** be transferred and a new endorsement must be obtained in the year the application is being submitted.

If you proceed to use this feature and copy information from a previous application, please be sure to check all information is valid within the 4 year designated period of your 2020 application. This may require you to upload a new PDF document with your updated event information.

If you do not have the reuse data tab for any sections (not including MNA endorsement), please contact [megan.griggs@sailing.org](mailto:megan.griggs@sailing.org)



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